

## Notice of Meeting

# Health and Wellbeing Board

**Date & time**

Thursday, 1 June 2017  
at 1.30 pm

**Place**

Ashcombe Suite, County  
Hall, Penrhyn Road, Kingston  
upon Thames KT1 2DN

**Contact**

Andrew Baird or Joss Butler  
Room 122, County Hall  
Tel 020 8541 7609 or 020 8541 9702

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joss.butler@surreycc.gov.uk

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 7609 or 020 8541 9702, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [andrew.baird@surreycc.gov.uk](mailto:andrew.baird@surreycc.gov.uk) or [joss.butler@surreycc.gov.uk](mailto:joss.butler@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andrew Baird or Joss Butler on 020 8541 7609 or 020 8541 9702**

### Board Members

Mrs Helyn Clack (Co-Chairman)  
Dr Claire Fuller (Co-Chairman)  
Dr Andy Brooks  
Dr David Eyre-Brook  
Mrs Clare Curran  
Dr Elango Vijaykumar  
Dr Charlotte Canniff  
Julie Fisher  
Dr Andy Whitfield

Mr Mel Few  
Peter Gordon  
Helen Atkinson

John Jory  
Peter Waddell  
David Munro

Cabinet Member for Wellbeing and Health  
Surrey Downs Clinical Commissioning Group  
Surrey Heath Clinical Commissioning Group  
Guildford and Waverley Clinical Commissioning Group  
Cabinet Member for Children and Families Wellbeing  
East Surrey Clinical Commissioning Group  
North west Surrey CCG  
Deputy Chief Executive  
North East Hampshire and Farnham Clinical  
Commissioning Group  
Cabinet Member for Adult Social Care  
Healthwatch Surrey  
Strategic Director of Adult Social Care and Public  
Health  
Reigate and Banstead Borough Council  
Runnymede Borough Council  
Surrey Police and Crime Commissioner

## **PART 1** **IN PUBLIC**

### **1 APOLOGIES FOR ABSENCE**

To receive any apologies for absence and substitutions.

### **2 MINUTES OF PREVIOUS MEETING: 9 MARCH 2017**

(Pages 1  
- 10)

To agree the minutes of the previous meeting.

### **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### **4 QUESTIONS AND PETITIONS**

There were none.

#### **a Members' Questions**

The deadline for Member's questions is 12pm four working days before the meeting (25/05/2017).

#### **b Public Questions**

The deadline for public questions is seven days before the meeting (25/05/2017).

#### **c Petitions**

The deadline for petitions was 14 days before the meeting. No petitions have been received.

### **5 ACTION REVIEW**

(Pages  
11 - 16)

To review and agree the Board actions tracker.

- 6 FORWARD PLAN** (Pages 17 - 22)  
To review and agree the Board forward work program.
- 7 BOARD BUSINESS**  
To update the Board on any key issues relevant to its areas of work, membership and terms of reference.
- 8 CASE STUDY** (Pages 23 - 24)  
The Board will be presented with a short presentation on young carers in Surrey schools.
- 9 SURREY HEALTH AND WELLBEING BOARD COMMUNICATIONS AND ENGAGEMENT UPDATE** (Pages 25 - 32)  
To update the Health and Wellbeing Board on activity and progress relating to communications and engagement, to receive support from Board Members for overcoming current challenges and to secure endorsement for the next steps.
- 10 SURREY SAFEGUARDING ADULTS BOARD - ANNUAL REPORT 2016 - 2017 EXECUTIVE SUMMARY** (Pages 33 - 60)  
The Independent Chair of the Surrey Safeguarding Adults Board (SSAB) presents the SSAB Annual Report each year. This is to inform Health and Wellbeing Board members of progress in implementing the SSAB Annual Plan and priorities for the following year.
- 11 PUBLIC ENGAGEMENT SESSION**  
A chance for members of the public in attendance at the meeting to ask any questions that they may have.
- 12 DATE OF THE NEXT MEETING**  
The next meeting of the Health and Wellbeing Board will be on 7 September 2017.

**David McNulty**  
**Chief Executive**  
**Surrey County Council**  
Published: Tuesday, 23 May 2017

## QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Health and Wellbeing Board will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

### **Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).  
The Public engagement session held at the end of the meeting is made available to Members of the public wanting to ask a question relating to an Item on the current agenda. Questions not relating to items on the agenda will need to be submitted in advance of the meeting.
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Board Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Board Members may decline to answer a supplementary question.

## MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*